

Paulet High School	School Procedure (in-line with JTMAT Policy)		
Document Title	School Uniform Procedure		
Document Status	Approved	Approved Date	September 2016
Document Owner	Headteacher	Review	Bi-Annually
Audience:	Staff <input checked="" type="checkbox"/>	Students <input checked="" type="checkbox"/>	Governors <input checked="" type="checkbox"/> Parents <input checked="" type="checkbox"/>

## School Uniform Policy – as of 1<sup>st</sup> September, 2023

The governors believe that a smart school uniform is an essential part of the ethos of the school. In determining the uniform and any changes that might follow the governors will seek the views of:

- the Headteacher;
- parents;
- staff;
- students

Their views will be considered and taken into account.

### The school uniform code

Here is the list of the school uniform requirements for our school:

- Maroon sweatshirt with school logo and house name (polo t-shirts must be worn underneath)
- Plain black school trousers (correctly worn) or...
- Plain black school skirt, of an appropriate length, or...
- Plain black tailored uniform shorts
- White polo t-shirt **with or without** school logo
- Black or white socks
- Plain black standard leather style shoes only

### Important notes:

- Outdoor coats are not allowed to be worn inside the building after 8.30am. Students should store their outdoor coats in their lockers or carry them. Our optional embroidered (with school logo and house name) maroon hooded tops may be purchased to be worn to and from and in school if the student wishes
- All students are required to carry their equipment and books in a suitable school bag
- Pumps, trainers or trainer style shoes (often displayed in the school shoes section of shops) are not permitted.
- No boots, higher than ankle high, or shoes with high heels should be worn
- Jewellery - only a watch, one ring and one stud or small sleeper in each ear lobe is allowed
- No other piercings are acceptable. For example no lips, eyelids, necks, noses, ears (other than the lobe) or hands should contain piercings in school
- Make-up (including false nails) should be 'subtle and natural' i.e. appropriate for a school environment. Members of the senior leadership team reserve the right to make a final judgement in individual cases
- Skirts and shorts should be a suitable length for school i.e. no shorter than 5cm above the knee. They should not be made from stretch lycra fabric
- Fashion belts must not be worn
- No visible t-shirts under polo t-shirts

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- Hairstyles should be appropriate for a school environment. Students are not allowed patterns razored into their hair and are not allowed to have their hair dyed in bright colours – hair should only be dyed to natural hair colours
- All school uniform and PE kits should be named to avoid being lost

#### PE Kit

- Embroidered **with or without** school logo navy blue polo shirt
- Embroidered **with or without** school logo navy blue hooded top
- Plain navy blue shorts or 'skorts' and / or
- Plain navy blue tracksuit bottoms
- Plain navy blue socks
- Training shoes, football boots, shin pads and a gum shield

#### Responsibilities

It is the Head's responsibility to ensure that the governors' policy is implemented and maintained. The Head will also determine any questions of compliance with the code.

The Head may delegate particular responsibilities concerning school uniform to members of staff. The Head will determine which staff may impose sanctions for non-compliance with school uniform.

It is the duty of all staff to uphold the uniform standard and to report any non-compliance to the Wellbeing Hub.

#### Sanctions

Sanctions that may be used for non-compliance with school uniform are as follows:

- Students will be challenged by a member of staff as to why they are not in the correct uniform
- Students will be sent straight to see the Assistant Head of Year to deal with their lack of correct uniform
- If no reason is established a student will either be sent home to change into the correct school uniform or, if parents have not been able to be contacted, be placed into the Wellbeing Hub to work
- Students may be issued with a polo t-shirt or school sweatshirt to wear until they are able to purchase their own items
- If a student has a note from their parent they will usually be given one day's grace before they are placed to work in the Wellbeing Hub. They must have their note signed by one of the Behaviour Support Team and the incident will be logged on the behaviour management system
- Any separate arrangement regarding uniform must be logged in the student's diary by a member of the Senior Leadership team

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- Students may be placed in the Wellbeing Hub until a parent has been contacted if there is no reason given for the incorrect uniform
- Repeated issues with uniform will result in further planned time being spent in the Wellbeing Hub

### Assisted Purchase of School Uniform

The governors of Paulet High School are pleased to be able to offer financial assistance to qualifying families for the purchase of items of school uniform. In order to qualify for assistance, the student for whom the uniform is to be purchased must be registered via the school to receive Free School Meals. Qualifying students are entitled to a contribution, which is reviewed annually, towards the purchase of particular items of uniform per year. Please contact the school to enquire about the value of the contribution and to receive a claim form if you are eligible.

Assistance is available for the purchase of the following items:

- Maroon sweatshirt with school logo
- White polo t-shirts (with or without school logo)
- Plain black trousers, skirts or shorts
- Plain black shoes

Please complete the confidential claim form (available from the school office) and return it completed to the School Business Manager with the original purchase receipt. Arrangements can be made for the money to be given to the parent.

### School uniform suppliers:

<p><b>Pupil Schoolwear</b> 35 West Street Swadlincote DE11 9DN Tel: 01283 224512 <a href="http://pupilsschoolwear.co.uk/">http://pupilsschoolwear.co.uk/</a></p>	<p><b>WB Schoolwear</b> 20 Bells End Road Walton on Trent Swadlincote Derbys DE12 8ND Tel: 01283 711538 <a href="http://wbglobaltrading.co.uk">wbglobaltrading.co.uk</a></p>	<p><b>My Uniform</b> 82 Wellington Street Burton upon Trent Staffordshire DE14 2DS Tel: 01283 619224 <a href="http://myuniformltd.co.uk">myuniformltd.co.uk</a></p>
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### Appendix 1 – Additional for PE

The following rules apply for all P.E. lessons and sporting activities run after school.

- Students will be asked at the beginning of each session to remove all jewellery
- All jewellery should be removed before active participation takes place – this includes piercings in the belly button
- Students who do not disclose their body piercing and who do not take these out risk causing themselves harm during P.E. activities. It is the students' responsibility to follow instructions and obey the requests given to them by the member of staff
- For students who may need to wear personal effects such as glasses or hearing aids, the adult in charge will determine the activities they can participate in
- Where it is essential to wear medical bracelets, a copy of official documentation from a doctor/hospital must be handed to the subject leader. Students must then cover and secure the medical bracelets with tape before participation
- No letters of consent allowing students to wear jewellery will be accepted
- Students who refuse to remove their body piercings will still be expected to arrive with the correct kit as they will be assigned roles and responsibilities other than performing the activity
- Students who openly defy any member of staff about jewellery or body piercings will be dealt with in accordance to the school's Behaviour for Learning Policy