

Paulet High School	School Policy Document		
Document Title	Admissions Policy		
Document Status	Approved	Approved Date	25 th January 2011
Document Owner	Headteacher	Review	Annually
Audience:	Staff <input checked="" type="checkbox"/>	Students <input checked="" type="checkbox"/>	Governors <input checked="" type="checkbox"/> Parents <input checked="" type="checkbox"/>

Admissions Policy September 2019 Intake

The Planned Admission Level for the Year 7 entry is 150. This level has been agreed by the Local Authority for the 2019 entry. This number may be exceeded at the discretion of the Governing Body, but they are not obliged to accept students in excess of this number unless parents have successfully challenged the initial decision as part of the Local Authority Appeal procedure.

A student who has a statement of special educational needs that names Paulet High School as their first choice will be admitted to the school unless there is compelling evidence that this will have a detrimental effect on the learning of that student or other students.

The school will follow the Admissions Policy for all schools in the Staffordshire Education Authority – this can be obtained by accessing the Staffordshire County Council website. The priorities for admission to the school, in order, will be:

- a) Looked after and previously looked after children
- b) Students residing within the traditional 'catchment' area of Paulet High School
- c) Students who at the time of the application have an elder sibling in attendance at the school, who will still be attending at the proposed admission date (for admission purposes, a brother or sister is a child who lives at the same address and either: has one or both natural parents in common; is related by a parents' marriage; is adopted or fostered by a common parent or is an unrelated child who lives at the same address, whose parents live as partners).
- d) Students who satisfy both of the following tests:
 - I. They are distinguished from the great majority of applicants either on medical grounds or by other exceptional circumstances. Medical grounds must be supported by a medical report, (obtained by the parents). It must clearly justify, for health reasons only, why it is better for the child to attend this school rather than any other school. Exceptional circumstances must relate to the choice of school, i.e. the circumstances of the child, not the economic or social circumstances of the parent. They should be supported by a professional report (obtained by the parents), e.g. social worker, justifying why it is better for the child to attend this school rather than any other school.
 - II. They would suffer hardship if they were unable to attend this school. Hardship means severe suffering of any kind, not merely difficulty or inconvenience, which is likely to be experienced as a result of the child attending a different school. Parents must provide detailed information about both the type and severity of any likely hardship at the time of application.

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e) Students who attend certain primary schools which are defined as major contributory primary schools (i.e. River View School; Edge Hill School).

f) Other students arranged in order of priority according to how near their home addresses are to the main gate of the school, determined by a straight-line measurement as calculated by the School Admissions and Transport Services Geographical Information System.

Where it is not possible to accommodate all students applying for places within a particular category then the school will allocate the available places in accordance with the remaining criteria. If for instance, all the catchment area children cannot be accommodated at a school, children who are catchment area children and satisfy category d) will receive offers of a place, followed by children who live in the catchment area and satisfy category e).

Procedure

Admissions will be handled in the first place by the Local Authority Schools Admissions Officers who issue preliminary letters before Christmas each year and make the final allocations for the school.

Parents whose request for a place for their child is not accepted may appeal to the Local Authority, stating their grounds for appeal. All appeal forms are available on the Staffordshire County Council website.

Parents moving to the school's catchment area later than September 2018 or those who wish to move their child to the school should contact the school directly.

It is the Governors' policy at Paulet High School to avoid any form of selection or discrimination on the grounds of a child's ability, religion or race.